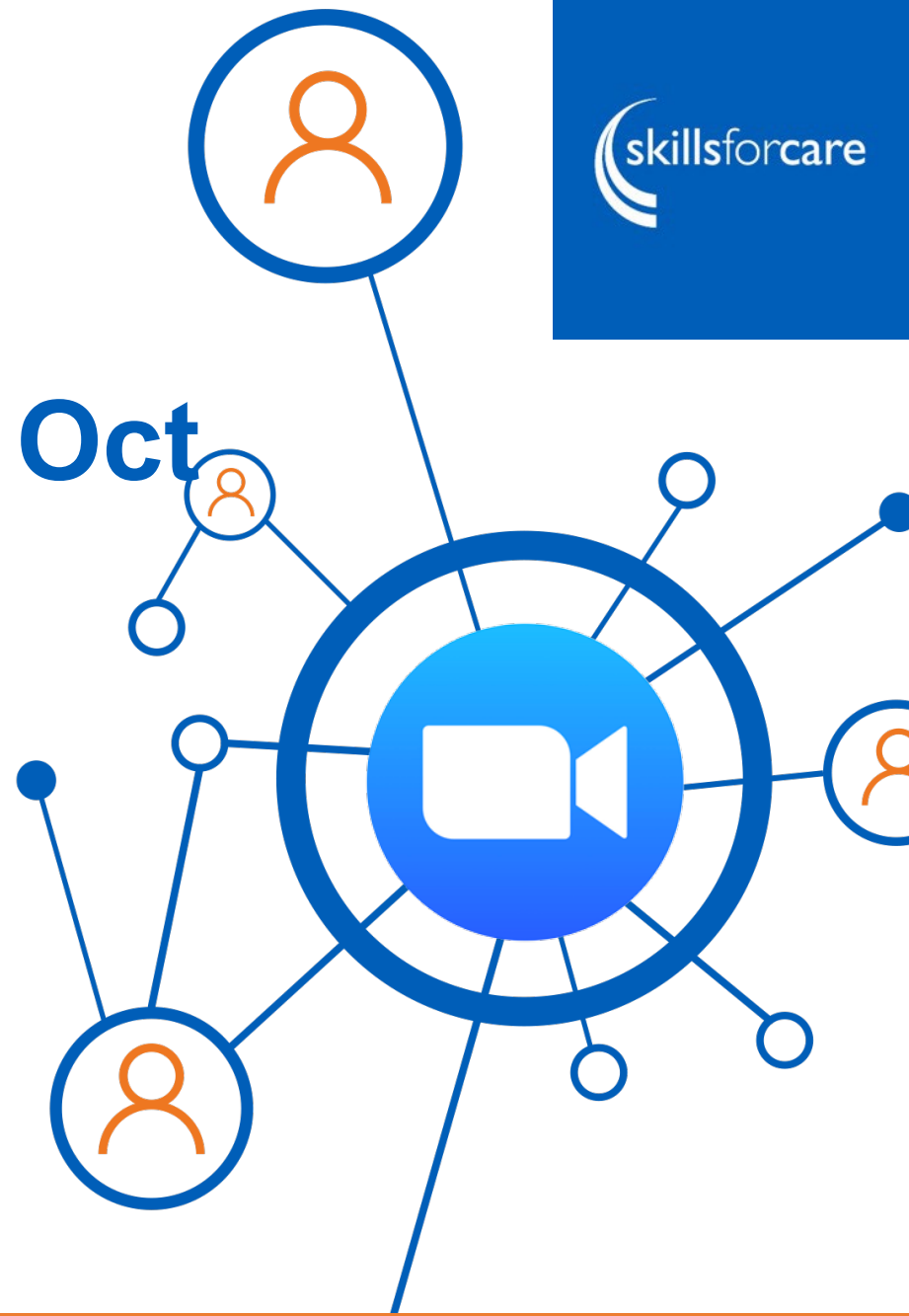


# Skills for Care Update RMN Suffolk 21<sup>st</sup> Oct

[karen.andrew@skillsforcare.org.uk](mailto:karen.andrew@skillsforcare.org.uk)





# Webinars to support your service

## Our series of webinars cover a range of topics.

- Essential training
- Human Resources (HR)
- Attracting workers
- Using technology to support...
  - your staff and each other
  - the people you care for
- Keeping your team motivated
- An introduction to DBS checks
- Distance recruitment
- Safe recruitment
- End of life care
- NICE guidance: preventing infection & promoting wellbeing
- Dealing with the impact of COVID-19 on your staff
- Managing bereavement
- Effective delegation and empowering your staff
- HR during COVID-19 recovery phase
- Verification of expected death during COVID-19 with remote clinical support
- Growing your staff to ease your workload
- Time management – practical approaches to protect your time
- **NEW: New Managers**

[www.skillsforcare.org.uk/COVID-19webinars](http://www.skillsforcare.org.uk/COVID-19webinars)



# Upcoming webinars

- **Contingency Planning: Protecting your service from COVID-19 winter demands: Thurs 22 Oct 11:00 - 11:30**  
Protect your service using service level risk assessments and aligning a COVID-19 specific contingency plan with your business continuity process.  
<https://bit.ly/33GP823>
- **Contingency Planning: COVID-19 maintaining safe staffing levels: Thurs 29 Oct 10:30 - 11:00**  
Learn practical ways to maintain safe staffing levels in response to COVID-19 and wider winter demands.  
<https://bit.ly/2FfCa20>
- **Leading for wellbeing: Wed 4 Nov 2020 11:00 – 11:30**  
Practical support and ideas to support the wellbeing of your team  
<https://bit.ly/36ICA26>



# Bite-size resources

- **NEW Time management** – these resources include information on practical ways to protect your time, a time management self-assessment tool and an action plan which aims for you to take control of your time.
- **Effective Supervision** – aim to help you to continue to deliver virtual supervisions and how to delegate the supervisor role to other staff.
- **Effective delegation** – includes an effective delegation checklist, information on practical ways to delegate and how to reflect on your delegation responsibilities.
- **Succession planning** – practical ways to undertake succession planning and checklists to identify talent and future registered manager potential.

[www.skillsforcare.org.uk/COVID-19webinars](http://www.skillsforcare.org.uk/COVID-19webinars)

# BAME workforce: COVID-19 recovery and beyond

**Skills for Care recently launched a survey, and a series of webinars and peer coaching, to find out more about the experiences of social care workers from a BAME background during the pandemic.**

All the webinars featured a panel of BAME leaders and were facilitated by Sophie Chester-Glynn, Managing Director at Manor Community care home.

The topics covered are:

- Supportive leadership during COVID-19
- Collaborations and supportive networks within organisations
- Building alliances to support BAME staff
- Mental wellbeing and the workforce

**View the pre-recorded webinars here:**

**<https://bit.ly/3933bjK>**



# Advice line

**Open to all COVID-19 related questions from those managing regulated services**

**Our team can help you with:**

- resources
- wellbeing
- online learning
- latest guidance and advice
- FAQs



**Call**  
**[0113 241 1260](tel:01132411260)**

**Email**  
**[RMAdvice@skillsforcare.org.uk](mailto:RMAdvice@skillsforcare.org.uk)**

# Registered manager members of Skills for Care

## Have your say on the future of your Facebook group

- In April, we took the decision to open up the registered manager members Facebook group to other managers.
- This enabled as many managers as possible to access the excellent peer support it provided during challenging times.
- Before we remove the Facebook group from our membership offer, we would like to ask existing members what they think.

Get in touch via  
[membership@skillsforcare.org.uk](mailto:membership@skillsforcare.org.uk)



# Essential Training

## The three packages of fully funded learning

- **Rapid induction programme:** Unlimited new workers will receive training in 8 topics and the main knowledge elements of the care certificate
- **Refresher training:** Access to 8 topic areas - assisting & moving people; basic life support; fire safety; food safety; health & safety awareness; infection prevention & control; medication management & safeguarding
- **Volunteer programme:** Introduction to adult social care

The training is delivered by select endorsed training providers.

[www.skillsforcare.org.uk/essentialtraining](http://www.skillsforcare.org.uk/essentialtraining)



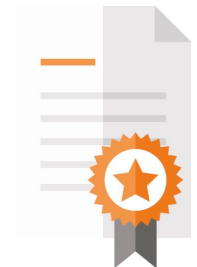
# Digital learning for managers

## To develop skills in leadership, succession planning and developing future talent

- Leadership and management
- Governance and regulatory processes
- Person-centred practice for positive outcomes
- Resources
- Manage self
- Decision making
- Communication
- Relationships and partnership working
- Entrepreneurial skills and innovation
- Safeguarding, protection and risk
- Professional development, supervision and performance management

**Employers can claim money from the Workforce Development Fund to support this learning.**

**[www.skillsforcare.org.uk/digitallearningformanagers](http://www.skillsforcare.org.uk/digitallearningformanagers)**



# Care Certificate

## New resources to support those undertaking and delivering the Care Certificate

### Tailoring the Care Certificate:

- Lone working
- Services for people with mental health conditions
- Services for people with a learning disability
- Services for people with dementia



My smile just got broader and broader. It was like ‘this is brilliant!’ I couldn’t believe the confidence with which I was able to sign off all those workbooks.

**Tester of the ‘Services for people with a learning disability’ resource, from a medium sized organisation**

**[www.skillsforcare.org.uk/CCResources](http://www.skillsforcare.org.uk/CCResources)**

# Distance recruitment resources

To support the safe and rapid recruitment of staff, interviews can take place virtually. When carrying out interviews there are different things which you and potential candidates can do.

- The **Distance recruitment tips resource** outlines useful guidance around the technology needed for virtual interviewing, the preparation you can do, what a potential candidate can do to prepare, how the interview can run, and the steps that you can take after an interview to support a new recruit.
- The **Snapshot of communication and collaboration tools** provides more insight into the different digital products such as Microsoft Teams and Zoom you can use to support distance recruitment activities.



[www.skillsforcare.org.uk/SafeAndRapid](http://www.skillsforcare.org.uk/SafeAndRapid)

# Deputy Manager Network – Suffolk

19<sup>th</sup> November 10.00 – 12.00

- **Provide deputies with the opportunity to build supportive connections and a peer support network**
- networks will facilitate the sharing of best practice and learning in the deputy role
- **registered managers benefit when they have well-supported, confident deputies, who will help lead and manage their service**
- To join the 1<sup>st</sup> meeting please register here <https://events.skillsforcare.org.uk/easdeputynetwork>



# Learning from events – digital learning module

## ■ The module will address:

1. What learning reviews are and why they're needed.
2. How to conduct both individual and wider team reviews.
3. Activities to help managers and leaders develop the skills to carry out reviews within care settings.
4. Practical tips for embedding learning reviews into the working environment

